

**Enugu State Universal Basic Education Board**

**Office of the Executive Chairman,**

**Upper Presidential Road,**

**Independence Layout,**

**PMB 01613,**

**Enugu**

**Invitation to Tender (Technical & Financial)**

**Name of Client:** Enugu State Universal Basic Education Board, Enugu

**Project Reference:** EN/UBE/SU8EB/PRS/PRI/JSS SECS

**1. Project Description**

- (a.) Construction of 2-Seater desks
- (b.) Construction of lockers
- (c.) Construction of teacher tables and chairs
- (d.) Construction of tables and chairs for Early Child Care Development Education (ECCDE)
- (e.) Construction/Installation of interchangeable Green chalkboard & White marker Board (120cm x 240cm)

2. The Enugu State Universal Basic Education Board (ENSUBEB), Enugu State, Nigeria is inviting sealed Tenders from reputable, experience, technically competent and qualified contractors/companies with existing furniture workshop for the construction of classroom furniture

**3. See Below:**

S/N	QTY	Project Description	Specification	Target Group	Delivery
1	1,350	Interchangeable Green Chalk Board & White marker Board (Double Sided)	Interchangeable 120cm x 240cm	Primary School	60 Days
2	300	Set of ECCDE 4-Seater	1 <sup>1</sup> / <sub>2</sub> Round Pipe	Primary School	60 Days

		Pseudopodia Table Only	1.2MM			
			·	% MDF Board		
			·	2x22 MM Edge Tape		
			·	% MDF Board		
			·	2x22M Edge Tape		
3	6120	Pupils Desks & Chair Double-Seater	·	1 x 1 Square Pipe 1.2MM	Primary School	60 Days
			·	1 <sup>1</sup> / <sub>2</sub> x 1 <sup>1</sup> / <sub>2</sub> Square Pipe 1.2MM		
			·	% MDF Board		
			·	2x22M Edge Tape		
4	270 tables and 540 chairs	Teachers Tables +1 Arm Chair + 2 Armless Chair	·	Good Quality Black Leather	Primary School	60 Days
5	720	Sets of Students lockers & Chairs		Mahogany Wood	JSS	60 Days

#### 4. Requirements

- (i.) Evidence of registration with Enugu State Ministry of Work and Infrastructure
- (ii.) Evidence of registration Corporate Affairs Commission (CAC)
- (iii.) Evidence of Tax clearance for the last three (3) years 2012 – 2014
- (iv.) Evidence of existence of a carpenter workshop registered in the name of applicant
- (v.) Evidence of possession of a substantial proportion of equipment required to successfully execute the contract (where applicable) state location of the plant and equipment for ease of verification

- (vi.) Bank statement of account for the last three months
- (vii.) Stating client, location; Letters of award, cost with completion certificate and photographs attached
- (viii.) You must provide your Warranty Statement and Duration of your Warranty (the length of your duration, gives you a better chance),
- (ix.) A sworn affidavit indicating that all documents submitted are genuine and verifiable
- (x.) Evidence of payment of non-refundable tender processing fee of N30, 000.00 (Thirty Thousand Naira Only)

#### **5. Submission of Tender Documents & sample Furniture**

Interested contractors are required to prepare and submit two Bids in two sealed envelopes (Technical & Financial). In addition, build one sample furniture in each category you are bidding for (build using the specification above)

(i.) Submit both Financial & Technical documents in One (1) hard copy each and one (1) soft copy each in two sealed envelopes; Clearly write at the top right corner of the envelope; Title of the project you are interested and Indicate Financial or Technical

(ii.) Address each envelope to the;

**Executive Chairman,**

**Enugu State Universal Basic Education Board (EN5UBEB),**

**Upper Presidential Road, Independence layout, Enugu State.**

(iii.) Original Documents should be available for sighting on demand during and after opening of pre-qualification documents

#### **6. Deadline for Submission**

The Pre-qualification documents should be submitted and dropped in a marked box at the office of the Executive Chairman **on or before end of business day June 1<sup>st</sup>, 2015.**

#### **Please Note**

(i.) Tendering should be by competitive method

- (ii.) Bidders may bid for more than one project
- (iii.) Submission of inferior sample will result in immediate disqualification
- (iv.) All costs incurred by bidders as a response to invitation and subsequent requests shall be borne by the respective contractors/companies
- (v.) The Board is not under any obligation to award contract to the bidder who did not meet the requirements

**Signed:**

**Nrieka Onuora**

**Executive Chairman**